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| Perancangan Mengajar **PUSAT PEMBELAJARAN BAHASA**  **UNIVERSITI TEKNIKAL MALAYSIA MELAKA**  Letterhead1 | | |
| ENGLISH FOR ACADEMIC PURPOSES | | |
| **BLLW 1142** | **SEMESTER I** | SESI 2021/2022 |

# LEARNING OUTCOMES

At the end of the subject, students should be able to:

1. demonstrate effective reading skills in academic reading texts (PLO5).
2. comply with correct grammar rules according to academic genres (PLO5).

# SYNOPSIS

This subject aims to develop students’ reading and grammar skills. A variety of academic reading texts and reading skills are explored to facilitate students’ comprehension of the texts. These reading skills are also necessary in assisting students to master study skills. Grammar elements are taught in context to develop students’ accuracy in the use of the language. Both grammar and reading skills are benchmarked against the Common European Framework of Reference for Languages (CEFR) level B2.

1. **PRE-REQUISITE**

None

1. **MAIN TEXT**

None

# REFERENCES

Council of Europe. (2018). Common European Framework Of Reference For Languages:

Learning, Teaching, Assessment Companion Volume With New Descriptors. Strasbourg.

Retrieved from <https://rm.coe.int/cefr-companion-volume-with-new-descriptors->

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de Chazal, E., & McCarter, S. (2016). *Oxford EAP: A course in English for Academic Purposes*. Oxford: Oxford University Press.

de Chazal, E., & Rogers, L. (2013). *Oxford EAP: A course in English for Academic Purposes*. Oxford: Oxford University Press.

McDonald, A. & Hancock, M. (2010). *English result*. Oxford: Oxford University Press.

Paterson, K. & Wedge, R. (2013). *Oxford grammar for EAP*. Oxford: Oxford University Press.

1. **COURSE EXECUTION**

Lectures

* + 2 hours per week for 14 weeks (Total = 28 hours)

1. **ASSESSMENT**

|  |  |  |
| --- | --- | --- |
| Coursework | **Percentage (%)** | **Week** |
| **Reading (before midsem break)** | | |
| **Reading Test**  Reading for main ideas, reading for specific details, distinguishing relevant & irrelevant details, distinguishing facts from opinion, recognising author’s intention & attitude, identifying the purpose of a text, & identifying the sequence of ideas. | 50 | 7 |
| **Grammar (last week of lecture)** | | |
| **Grammar Test**  Adverb, Relative Clauses, Modality, Reported Speech, Passives ( with modal verbs ), Verb (linking + complement), Conjunction.  **Multiple choice question** | 50 | 15 |
| Total | **100%** |  |

1. **LEARNING ACTIVITIES AND STUDENT LEARNING TIME**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ITEM** | **STUDENT LEARNING TIME** | | | | | | | | | | | |
| **GUIDED LEARNING TIME** | | | | | | **INDEPENDENT LEARNING TIME** | | | | | |
| **OFFICIAL CONTACT HOURS** | **FREQ** | **TOTAL** | **GUIDED LEARNING HOURS** | **FREQ** | **TOTAL** | **SELF STUDY HOURS** | **FREQ** | **TOTAL** | **ASSESSMENT TIME** | **FREQ** | **TOTAL** |
| Lecture | 2 | 14 | 28 |  |  |  | 2 | 14 | 28 |  |  |  |
| Reading Test  (50%) |  |  |  |  |  |  | 8 | 1 | 8 | 2.5 | 1 | 2.5 |
| Grammar Test (50%) |  |  |  |  |  |  | 8 | 1 | 8 | 2.5 | 1 | 2.5 |
| **TOTAL** | 28 | | | 0 | | | 44 | | | 5 | | |
| **GRAND TOTAL** | 77 | | | | | | | | | | | |
| **TOTAL CREDIT** | 2 | | | | | | | | | | | |

1. **COURSE EVALUATION**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NO** | **COURSE LEARNING OUTCOME** | **LOD**  **MQF** | **ELEMENT** | **DELIVERY METHOD** | **COMPONENTS / ASSESSMENT METHOD**  **%** | | | | **TOTAL**  **%** |
| **FE** | **AS** | **GW** | **T** |
| 1 | demonstrate effective  reading skills in academic reading texts | PLO5 | Affective | Lectures,  in-class activities | - | - | - | 50 | 50% |
| 2 | comply with correct grammar rules according to academic genres | PLO5 | Affective | Lectures,  in-class activities | - | - | - | 50 | 50% |
| **JUMLAH (%)** | | | | | | | | | **100%** |

**10.0 WEEKLY PLANS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Week** | **Session** | **Contents** | **Remarks** |
| 1 | Lecture 1 | **Reading**  Reading for main ideas |  |
| 2 | Lecture 2 | **Reading**  Reading for supporting details |  |
| 3 | Lecture 3 | **Reading**  Distinguishing relevant and irrelevant details |  |
| 4 | Lecture 4 | **Reading**  Distinguishing facts from opinion |  |
| 5 | Lecture 5 | **Reading**  Recognising author’s intention & attitude |  |
| 6 | Lecture 6 | **Reading**  Identifying the purpose of a text |  |
| 7 | Lecture 7 | **Reading**  Identifying the sequence of ideas | Reading Test  (50%) |
| 8 |  | **Mid semester break** |  |
| 9 | Lecture 8 | **Grammar**   Adverbs |  |
| 10 | Lecture 9 | **Grammar**   Relative Clauses |  |
| 11 | Lecture 10 | **Grammar**   Modals |  |
| 12 | Lecture 11 | **Grammar**   Reported Speech |  |
| 13 | Lecture 12 | **Grammar**  Verbs (Simple Present Tense, Simple Past Tense and Present Perfect Tense) |  |
| 14 | Lecture 13 | **Grammar**   Passive (Modal verbs & Reported speech) |  |
| 15 | Lecture 14 | **Grammar**   Subordinating Conjunction | Grammar Test - 50% |
| 16 |  | **STUDY LEAVE** |  |
| 17 |  | **EXAMINATION WEEK** |  |

**PENGESAHAN PERANCANGAN MENGAJAR**

Disediakan oleh Disahkan oleh oleh ; ;

…………………………. ………………………………..

Nama : Dekan/Timbalan Dekan(Akademik)/Ketua Jabatan

Jawatan : Cop :

Cop :

Tarikh : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tarikh : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PEMANTAUAN PELAKSANAAN PERANCANGAN MENGAJAR**

**(CUTI PERTENGAHAN SEMESTER)**

Ulasan/Komen :

Disemak oleh ;

………………………………..

Dekan/Timbalan Dekan(Akademik)/Ketua Jabatan

Cop : Tarikh: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PEMANTAUAN PELAKSANAAN PERANCANGAN MENGAJAR**

**(MINGGU KE-16 SEMESTER)**

Ulasan/Komen :

Disemak oleh ;

………………………………..

Dekan/Timbalan Dekan(Akademik)/Ketua Jabatan

Cop : Tarikh: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_